

Sustainable Consumption & Production Forum Sri Lanka (SCP Forum Sri Lanka)

Institutional Membership Application

[1] Name of the Institution _____

[2] Legal status of the Institution _____

[3] Business Registration Number if relevant _____

[4] Date of incorporation / establishment _____

[5] Mandate / Main objects _____

[6] Address _____

[7] Contact Details: Land Phone _____ Mobile: _____ e-mail: _____

[8] Requirements fulfilled to become an institutional member of the SCP Forum (refer eligibility requirements for Institutional Membership)

_____	Initial of Proposer

[9] Other institutional experience in SCP activities

_____	Initial of Proposer

[10] Motivation and the intention of the institution in joining the SCP Forum

[11] As an institution, we could **contribute** for the achievements of SCP Forum's objectives by propagating the SCP concepts among (Please mark "(" the category/categories);

General public	
Media personnel / community	
Policy makers	
Business community	
School children	

Youth	
Academia	
NGOs / CBOs	
Housewives	
Religious establishments	
Owners / employees / beneficiaries / customers of our institution	

Any other group (Please specify) _____

[12] As an institution, we could also **contribute** for the achievements of SCP Forum’s objectives by providing the following services (Please mark “(” the service/s);

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Improving international relations	
Improving government relations	
Providing legal support	
Providing administrative or logistical supports	
Website development	
ICT support	
Fund raising	
As an event organizer	
Providing resource persons for SCP workshops / seminars / conferences	
For the application of research knowledge	

Any other service (Please specify) _____

[13] As an institution, our main **priority** for engagements / contributions shall be for (Please mark “(” the priority area/s);

Sustainable consumption	
Sustainable production	
Both sustainable consumption and production	

[14] Any other relevant information in support of the application

[15] **First Institutional Representative** _____

[15.1] Academic Qualifications

_____	Initial of Proposer

[15.2] Professional Qualifications

_____	Initial of Proposer

[15.3] Present Position _____

Working From (Date): _____

Telephone: _____ Mobile: _____ e-mail: _____

[15.4] Please give a brief description of your representative's present duties and responsibilities

_____	Initial of Proposer

[15.5] Address of the representative for communication (Private/Official)

Telephone: _____ Mobile: _____ e-mail: _____

[15.6] Previous employment of your representative

Organization	Position	From	To

[15.7] Details of SCP programs followed by the representative of the institutional applicant

Programme	From	To

[15.8] Details of SCP Programmes the institutional applicant has been involved in. (Please state the specific responsibilities of the institutional applicant and the benefits accrued to the institution)

_____	Initial of Proposer

[16] **Second Institutional Representative** _____

[16.1] Academic Qualifications

_____	Initial of Proposer

[16.2] Professional Qualifications

_____	Initial of Proposer

[16.3] Present Position _____

Working From (Date): _____

Telephone: _____ Mobile: _____ e-mail: _____

[16.4] Please give a brief description of your representative's present duties and responsibilities

_____	Initial of Proposer

[16.5] Address of the representative for communication (Private/Official)

Telephone: _____ Mobile: _____ e-mail: _____

[16.6] Previous employment of your representative

Organization	Position	From	To

[16.7] Details of SCP programs followed by the representative of the institutional applicant

Programme	From	To

[16.8] Details of SCP Programmes the institutional applicant has been involved in. (Please state the specific responsibilities of the institutional applicant and the benefits accrued to the institution)

_____	Initial of Proposer

[22] Proposer

Name of the Member _____

Present Position _____

Signature Date _____

[23] Seconder

Name of the Member _____

Present Position _____

Signature Date _____

[24] Declaration by the Institutional Applicant

I, the undersigned authorized officer of hereby apply for the institutional membership of SCP Forum and nominate above mentioned two representatives and undertake to abide by the constitution and by-laws of the Forum.

I am enclosing cash/cheque payable to "SCP Forum Sri Lanka" for Rs 1,000 as the Admission fee and Rs. as the annual subscription fee for _____ year(s) institutional membership

Date

Name & Signature of Authorized Officer

Official use only

I.

Date received						
Payment included	Yes	No	Cheque		Cash	
Amount (LKR)						
If Cheque Payment, Cheque No./ Bank						
Receipt No.						
Acknowledgment letter						
Interview date (if required)						
Approval date						
Minutes confirmed						
Acceptance letter date						
Computer feeding						

II

Date of approval			
Approval of Membership Panel	Panel	Name	Signature
	Chairman		
	Member		
	Member		
Signature of the President			
Class of membership			